

FINAL ACTION MEMO Planning Commission Meeting of January 12, 2021	
<u>AGENDA ITEM/ACTION</u>	<u>FOLLOW-UP ACTION</u>
1. Call to Order. <ul style="list-style-type: none"> Meeting called to order at 6:00 p.m. by Mr. Rapp, Secretary. Commissioners present were Mr. Bivins; Ms. Firehock; Mr. Keller; Ms. More; Mr. Bailey; Mr. Randolph; Mr. Clayborne. Commissioner absent: Mr. Carrazana (UVA Rep.) Staff members present were Charles Rapp, Director of Planning, Bill Fritz, Rachel Falkenstein, Michaela Accardi, Jodie Filardo, Francis MacCall, Amelia McCulley, Andy Herrick, County Attorney, and Carolyn Shaffer 	
2. Election of Officers The following officers were unanimously elected or appointed: Julian Bivins, Chair Karen Firehock, Vice-Chair Charles Rapp, Secretary Carolyn Shaffer, Recording Secretary	<u>Clerk:</u> Share with staff
3. Rules of Procedure The only change was to take out the year, and vote on these once a year in the January meeting. Approved by 7:0 vote	<u>Clerk:</u> Attachment #1 to minutes.
4. Commission Liaisons Discussion of committees/boards/bodies to which Commission members serve as liaisons. Approved by 7:0 vote.	<u>Clerk:</u> Staff will revise list based upon agreed appointments. The revised list will be provided to the PC for action at a future meeting.
5. 2021 Meeting Schedule Adopted on a vote of 7:0	<u>Clerk:</u> Finalize 2021 Meeting/Day/Time/Location. Attachment #2 to minutes
6. Consent Agenda No items.	<u>Clerk:</u>
7. Work Session 7a. ZTA2019-18 Section 33-Zoning Text Amendments, Zoning Map Amendments, Special Use Permits and Special Exceptions Proposal: Amendment of the submittal and review procedures for Zoning Text Amendments, Zoning Map Amendments, Special Use Permits and Special Exception. Public Purpose To Be Served: The proposed amendments are intended to reduce inefficient and unnecessary administrative procedures. This will allow for a more efficient review process for both the County and applicants. Submittal requirements are clarified allowing for a more understandable process for the applicant and the public. The proposed	<u>Clerk:</u> None <u>Staff:</u> Incorporate feedback from the PC in staff report for Board of Supervisors.

<p>amendments include changes to make the ordinance consistent with the State Code. Background: The Board of Supervisors amended the provisions of Section 33 in 2018. (Bill Fritz) The Commission reviewed staff's draft ordinance and provided feedback for further consideration.</p> <p>7b. Crozet Master Plan: Land Use The Crozet Master Plan was first adopted on December 1, 2004 and last updated on October 13, 2010. The 2010 Master Plan establishes expectations for development that compliments Crozet's "small town feel" and supports Crozet's status as a designated Development Area. Site-specific recommendations for future land uses, transportation networks, parks and green systems, and implementation projects are detailed in the 2010 Plan. The Crozet community has experienced substantial growth since the 2010 Master Plan was adopted. (Rachel Falkenstein) The Commission took public comment, discussed the six questions raised in the staff report, and asked staff to incorporate feedback in future drafts of the Plan.</p>	<p><u>Clerk</u>: None</p> <p><u>Staff</u>: Include feedback from tonight's meeting.</p>
<p>8. Committee Reports Commissioner Randolph noted that the Breezy Hill proposal was going before the BOS next week, and had been discussed at the Village of Rivanna CAC.</p>	<p>No action needed</p>
<p>9. Review of Board of Supervisors Meeting -- January 6, 2021 Mr. Rapp gave an update.</p>	
<p>10. Old Business/New Business -- none</p>	
<p>11. Items for follow-up -- none</p>	
<p>Adjourn to February 2, 2021, at 6:00 p.m., Virtual Meeting. There are no items currently scheduled for January 19, 2021 and January 26, 2021 meeting dates. The meeting adjourned at 9:48 p.m.</p>	